

Job Description

Job Title: Maintenance Technician
Reports To: Maintenance Supervisor
FLSA Status: Non-Exempt
Department: Maintenance
Location: Charlotte – I-77 Mobility Partners
Prepared By/Date: 8/16/2019
Direct Reports: None

Summary: Operates automotive and maintenance equipment to transport material, equipment and maintenance personnel as well as performing skilled highway maintenance duties. Also, participates in the maintenance of buildings. Works with maintenance personnel receives assignments from the Maintenance Supervisor or Manager, and on occasions supervises personnel on various job assignments. You will guide and/or train less experienced personnel on equipment operation and roadway maintenance.

Essential Duties and Responsibilities:

- Operates assigned automotive equipment and construction equipment such as tractors, mowers, sweepers, bucket trucks and Truck Mounted Attenuators (TMA's), and operate assigned gas or hand tools to complete Daily Assignments
- Inspects equipment for proper operating condition, makes minor repairs or adjustments, lubricates and assists in making repairs as required
- Performs miscellaneous skilled maintenance on the I-77 Express Lanes Project as required.
- Performs miscellaneous duties, such as general traffic control, pavement repair, landscaping, painting, relamping, miscellaneous barrier repairs, and available on-call after hours for emergency maintenance service, as needed
- Responds to traffic incidents, provides roadside assistance to motorists on I-77 between uptown Charlotte and Mooresville and available on-call after hours for emergency incident response, as needed
- Performs miscellaneous building maintenance as required
- Any other job duties as assigned

Qualifications (Knowledge, Skills & Abilities):

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required to fulfill the duties. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education, Experience & Certification:

- Must possess a valid Driver's License. Commercial Driver's License (CDL) is not required but the candidate should have the ability to obtain a CDL, if needed, in the future.

- 0 -3+ years of experience in general roadway maintenance, traffic control, and traffic management is desired
- Previous experience with construction vehicles
- Basic knowledge of automotive mechanics

Professional Qualities:

- Ability to interact with colleagues in a team structure
- Self-motivated and able to motivate
- Good communication skills
- User level of Microsoft Office (Microsoft Excel, Outlook, Word, and PowerPoint) and capable of learning and use other PC-based software
- Must be able to multitask and problem solve within a fast-paced environment

Work Environment & Physical Demands:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Ability and willingness to work alternate work schedules, including weekends and night shifts. Can be assigned to a scheduled shift as needed
- May be required to work off hours on a regularly scheduled basis
- The noise level in the work environment may be moderate to high at times given that the employee will be working around heavy machinery and in traffic conditions
- Some roadway travel required
- The employee must be able to individually lift and/or move up to 80 lbs
- The employee is frequently required to stand, walk, climb, drive, and sit for long periods of time during day and night operation
- Must be able to work in high places and in any weather condition

